Meeting Agenda for April 10, 2024

1. Roll Call
2. Approval of the March 06, 2024 Meeting Minutes
3. Matters Presented by the Public
4. Current Ongoing
   1. Job 19C Parkside Glenview (Lexington Homes LLC) – Remove?
   2. Job 21A Center for Seniors 3355 Milwaukee – Remove?

* Water meter readings are in from Village of Glenview
  1. Job 22A 3402 Milwaukee – Monte Carlo Plaza LLC
  2. Job 22B Astellas
  3. Job 22C Project Sunrise (was Allstate)
* How to bill Dermody for $2,520.00 for permit review of Building One
  1. Job 22D Sanders Rd. Sewer Rehab
  2. Job 22E West Lake Lining Project
  3. 20year expired Declaration of Restrictions Update

1. New Business - None
2. Administrators Report
   1. Accounts Receivable
      1. Balance due as of 03/31/24 $32,251.22
      2. 90 days past due is at $7,510.87
   2. Billing
      1. Munibillling Update – Sewer User Late Fee Bills to go out 04/16/24.
      2. Past Due Accounts – North Branch Burgers

c) ORD 50 Deposit Requests Update

1. Engineers Report – Wadee Rafati
2. Superintendents Report – Mike Grinnell
3. Presidents Report
4. Office Personnel and Procedures
5. Accountant’s Report
6. Timeline Important Dates
   1. Draft Appropriation Ordinance – Accountant sends draft to Trustees
   2. Publish Notice of Hearing for Appropriation Ordinance (10 days before hearing) – Administrator Mazur to get from District Accountant.
   3. Accountant to set up Audit Dates with Auditors
   4. Next Meeting Date Wed. May 08, 2024 at 4:00pm Remotely.