

OF THE BOARD OF TRUSTEES OF THE NORTHFIELD WOODS
SANITARY DISTRICT, COOK COUNTY, ILLINOIS
HELD ON TUESDAY, TUESDAY NOVEMBER 1, 2016, AT 3633 WEST LAKE AVENUE
GLENVIEW, ILLINOIS

1. ROLL CALL

The meeting was called to order at 5:00 p.m. by President Beutelspacher of the Northfield Woods Sanitary District. Upon Roll Call, the following Trustees were present.

ALEX BOTVINNIK

ALAN BEUTELSPACHER

Also present were Superintendent Ness, Attorney David Arena, Accountant Michael Lockett, Engineer Dave Gewalt and Administrator Wanda Reid.

2. MINUTES

Vice President Botvinnik moved and President Beutelspacher seconded a motion to approve the minutes of the October 4, 2016 regular meeting. Motion passed with all "AYES".

3. MATTERS TO BE PRESENTED BY THE PUBLIC

None

4. UNFINISHED BUSINESS

A. ORDINANCE 50 PROJECTS

1. Job 07-D, Lynwood/Greenleaf Manor (Ord#50 Deposit)

Attorney Arena advised the Board that owners proposed revisions are unacceptable and is preparing a revised Declaration of Restrictions.

2. Job 07-G, Glenstar Properties LLC (Update)

Parcel 1. Mixed Use Development

Attorney Arena advised the Board that the work is complete for parcel #1.

Parcel 4. Daycare

Attorney Arena stated that he was advised by Jay Joiner that the Ordinance #50 Escrow amount of \$1,500.00 requested by District will be sent on November 4, 2016 along with the original executed Declaration of Restrictions.

Parcel 6. CVS Pharmacy

Attorney Arena advised the Board that he received the executed Declaration of Restrictions and had it recorded. Attorney Arena also advised the Board the District received \$2,000.00 Ordinance #50 Escrow amount as requested.

Parcel 7. Lot 4/Retail Building

Attorney Arena advised the Board that he is in the process of drafting the Declaration of Restrictions for Engineer Gewalt's review.

3. Job-08-E, 1615 N. Milwaukee (Declaration of Restrictions & Ord#50 Escrow Deposit in the amount of \$2,500.00).

Attorney Arena stated that he spoke with John Park and was advised that the Declaration of Restrictions and the Ordinance #50 Escrow Deposit in the amount of \$2,500.00 requested by the District has been turned over to John Park's Attorney for review. Arena stated that upon review, John Park's accountant will contact him regarding the status.

4. Job-12-D Tapestry of Glenview (Declaration of Restrictions Update)

Attorney Arena advised the Board that project is complete.

5. Job-12-E, Baymont Hotel (Declaration of Restrictions)

Attorney Arena advised the Board that he has the previous Declaration of Restrictions where it contains the legal description the legal description for the entire area, indicating that the Baymont Inn is just a portion of the legal description. After some considerable discussion ensued, the Board determined that Attorney Arena draft a Declaration of Restrictions for the parcel. Attorney Arena stated that he would wait for the proper information from Engineer Gewalt prior to drafting the Declaration of Restrictions.

6. Job 12F- Axley Place/3235 N. Milwaukee Ave. (Bond Update)

Attorney Arena advised the Board that the revised indemnity agreement and guaranty has been forwarded to Warren Wenzloff, Attorney representing Axley Place. Attorney Arena stated that as of this date there has been no response. Attorney Arena stated that he will follow up on the matter, and anticipates some resolution before the next regularly scheduled meeting.

B. CURRENT AND ONGOING

None

C. NEW BUSINESS

5. ADMINISTRATORS REPORT

1. Accounts Receivable

Administrator Reid advised the Board that the Accounts Receivable is attached to the minutes. Some discussion ensued regarding the past due bills and the Board advised Administrator Reid to submit them to the collection agency. Some considerable discussion also ensued regarding the credit balances on some of the accounts. Administrator Reid stated that she would provide summary sheets for each account and review them with Vice President Botvinnik.

6. ENGINEERS REPORT

7. PRESIDENTS REPORT

President Beutelspacher advised the Board that the employee reviews will be done in the very near future.

8. SUPERINTENDENTS REPORT

1. Buildings and Grounds

Superintendent Ness advised the Board that the regular maintenance of the lift stations had been completed and found satisfactory. Superintendent Ness also stated that the smoke testing is complete. Superintendent Ness also inquired whether the District was billing Glenview Place Condominiums which consists of 119 units and Insignia Reserve by Milwaukee Avenue and the tollway. After some discussion ensued, Superintendent Ness stated that he would contact the Village of Glenview and inquire if they are billed for water individually or if there is a Condo Association and provide the District with the information.

Superintendent Ness also stated that Jeremy of Kloefer Construction had picked up the sewer rings. Superintendent Ness also advised the Board that he had the Park Noodle Restaurant and Woodgrain Pizza remove the bolts of the sewer lids.

9. Office Personnel and Procedures

No further report at this time.

10. FINANCIAL REPORT

Accountant Lockett advised the Board that a current financial report listing the current fund balances, and all invoices approved by the Board of Trustees and paid through October 31, 2016, will be provided by Accountant Lockett via e-mail once the Bank Accounts are reconciled for the month of October 31, 2016.

11. ADJOURNMENT

There being no further business to discuss, upon motion by President Beutelspacher and a second by Vice President Botvinnik, all present voting "AYE", the regular meeting was adjourned at 6:00 p.m.

CLERK