

OF THE BOARD OF TRUSTEES OF THE NORTHFIELD WOODS
SANITARY DISTRICT, COOK COUNTY, ILLINOIS
HELD ON TUESDAY, TUESDAY AUGUST 2, 2016, AT 3633 WEST LAKE AVENUE
GLENVIEW, ILLINOIS

1. ROLL CALL

The meeting was called to order at 4:55 p.m. by President Beutelspacher of the Northfield Woods Sanitary District. Upon Roll Call, the following Trustees were present.

ALEX BOTVINNIK

ALAN BEUTELSPACHER

Also present were Attorney David Arena, Accountant Michael Lockett, Engineer Dave Gewalt, and Administrator Wanda Reid. Superintendent Ness attended via skype.

2. MINUTES

Vice President Botvinnik moved and President Beutelspacher seconded a motion to approve the minutes of the July 12, 2016 regular meeting. Motion passed with all "AYES".

3. MATTERS TO BE PRESENTED BY THE PUBLIC

None

4. UNFINISHED BUSINESS

A. ORDINANCE 50 PROJECTS

1. Job 07-D, Lynwood/Greenleaf Manor (Ord#50 Deposit)

Attorney Arena advised the Board that he spoke with Mr. Zac Pollack, attorney representing Greenleaf Manor and was advised that he had the finalized executed copy of the Declaration of Restrictions from Greenleaf Manor. Attorney Arena advised the Board that as of this date there has been no response but indicated that he will follow up on the matter. Administrator Reid also advised the Board that the escrow deposit in the amount of \$1,500.00 had been received by the District.

2. Job 07-G, Glenstar Properties LLC (Update)

Parcel 1. Mixed Use Development

Attorney Arena advised the Board that the Declaration of Restrictions have been recorded with the Cook County Recorder on June 13, 2016. Attorney Arena also advised the Board that the escrow #50 deposit in the amount of \$1,500.00 has been received by the District.

Parcel 4. Daycare

Attorney Arena stated that he was advised by Jay Joiner that the original executed Declaration of Restrictions along with the Ordinance #50 Deposit requested by the District in the amount of \$1,500.0 will be sent within a week.

Parcel 6. CVS Pharmacy

Attorney Arena advised the Board that he mailed a draft of the Declaration of Restrictions along with the District's request for an Ordinance #50 Escrow deposit in the amount of \$ 2,000.00 to Stan Klein, one of the managing members of the LLC that owns the property. Attorney Arena stated that he advised Mr. Klein why the District needed the Ordinance #50 Escrow deposit amount. Mr. Klein advised Attorney Arena that he will have his Attorney review the documents and will contact Attorney Arena within a week.

Parcel 7. Lot 4/Vacant Lot

Attorney Arena stated that that the property is being developed and that Engineer Gewalt will provide him with the contact information for the owner. Attorney Arena stated that once he receives the information he will advise Administrator Reid with the information so that Administrator Reid can forward a letter requesting that an escrow Ordinance #50 deposit in the amount of \$2,500.00 be submitted to the District.

3. Job-08-E, 1615 N. Milwaukee (Declaration of Restrictions & Ord#50 Escrow Deposit in the amount of \$2,500.00).

Attorney Arena advised the Board that he emailed the revised Declaration of Restrictions to John Park for his review and comments along with a request for an additional Ordinance #50 escrow deposit in the amount of \$2,500.00. Attorney Arena advised Mr. Park that the original deposit submitted to the District was for his hotel which is a separate project. Attorney Arena stated that Mr. Park is out of the country and will return within a couple of weeks, which at that time will follow up on the matter.

4. Job-12-D Tapestry of Glenview (Declaration of Restrictions Update)

Attorney Arena advised the Board that the Declaration of Restrictions have been recorded with the Cook County Recorder on June 15, 2016. Attorney Arena also advised the Board that the Escrow Ordinance #50 deposit in the amount of \$1,500.00 had been forwarded to the District and received by Administrator Reid.

5. Job-12-E.Park Place Hotel (Declaration of Restrictions)

Attorney Arena advised the Board that he is in the process of drafting the Declaration of Restrictions for Engineer Gewalt's review. Some discussion also ensued regarding the Ordinance #50 Escrow deposit. Accountant Lockett stated that there was about \$4,000.00 in the escrow amount. Attorney Arena advised that should be sufficient at this time.

6. Job 12F- Axley Place/3250 N. Milwaukee Ave. (Bond Update)

Attorney Arena advised the Board that he has the signed indemnity agreement with the provision stating they need to post a bond \$30,0000.00 for 10 yrs. After some considerable discussion ensued, Vice President Botvinnik recommended a 5 year bond with a renewal in 5 years. Attorney Arena stated that he will look into matter and advise the Board at the next regular scheduled meeting. Accountant Lockett then suggested that since there was no Ordinance # 50 escrow deposit one should be requested in the amount of \$2,500.00 to be submitted to the District and directed that Administrator Reid forward the letter to Axley Place advising them of the Boards decision.

B. CURRENT AND ONGOING

C. NEW BUSINESS

5. ADMINISTRATORS REPORT

1. Accounts Receivable

Administrator Reid provided the Board a current listing of the District's Accounts Receivable report through June 30, 2016.

6.ENGINEERS REPORT

Engineer Gewalt passed out a letter to the Board of the summary cost from two consultants for the smoke testing of 20,600 lineal feet, which is in conjunction of the 3 year inflow infiltration reduction program requirement by Metropolitan Water Reclamation District . Engineer Gewalt advised the Board that ME Simpson was the lowest proposal in the amount of \$17,554.00 A motion made by Vice President Botvinnik and a second by President Beutelspacher to accept the proposal from ME Simpson in the amount of \$17,554.00 for the smoke testing for the District. Motion passed with all "AYES".

Engineer Gewalt also advised the Board that he provided the Metropolitan Water Reclamation District with the District's system map showing relevant sewer and structure information as requested.

7. PRESIDENTS REPORT

President Beutelspacher advised the Board that the District's audit for the Fiscal Year End 2015/2016 has been completed by Eder and Casella. President Beutelspacher stated that he will review the audit with Vice President Botvinnik prior to finalization. Accountant Lockett advised the Board that he received the adjustments from Eder & Casella stating that he will review them prior to making the adjustments and finalization of the District's audit.

President Beutelspacher advised the Board that he went to 2310 Indian Ridge Drive who contacted the District stating that they had a sewer problem. President Beutelspacher stated that he popped

the 3 manholes and found them satisfactory.

8. SUPERINTENDENTS REPORT

1. Buildings and Grounds

Superintendent Ness advised the Board that the regular maintenance of the lift stations had been completed. Superintendent Ness advised the Board that he spoke with the regional manager of Manor Care who advised him that they are in the process of getting bids for the replacement of the fence around the generators. Superintendent Ness also advised the Board that the homeowner of 4649 Lilac was issued a fine in the amount of \$500.00 for discharging improper substances into the District's sanitary sewer. Superintendent Ness stated that the homeowner will be coming into the District to pay his fine as well as pull a permit for the disconnect.

Superintendent Ness also advised the Board that Donlan Corporation is moving on August 31, 2016 and has a meeting scheduled with them next week to discuss the future plans for the site.

Superintendent Ness stated that he is monitoring the progress 4741 Linden. Superintendent also advised the Board that the Rice Cake Restaurant will notify Superintendent Ness when they will begin the repair on their grease trap.

10. FINANCIAL REPORT

Accountant Lockett advised the Board that a current financial report listing the current fund balances, and all invoices approved by the Board of Trustees and paid through June 30, 2016, will be provided by Accountant Lockett via e-mail once the Bank Accounts are reconciled for the month of June 30 2016.

11. ADJOURNMENT

There being no further business to discuss, upon motion by President Beutelspacher and a second by Vice President Botvinnik, all present voting "AYE", the regular meeting was adjourned at 6:04 p.m.

CLERK