

OF THE BOARD OF TRUSTEES OF THE NORTHFIELD WOODS
SANITARY DISTRICT, COOK COUNTY, ILLINOIS
HELD ON TUESDAY, TUESDAY DECEMBER 1, 2015 AT 3633 WEST LAKE AVENUE
GLENVIEW, ILLINOIS

1. ROLL CALL

The meeting was called to order at 5:00 p.m. by President Beutelspacher of the Northfield Woods Sanitary District. Upon Roll Call, the following Trustees were present.

ALEX BOTVINNIK

ALAN BEUTELSPACHER

Also present were Attorney David Arena, District Superintendent Frank Ness, and Accountant Michael Lockett. Absent was Clerk Wanda Reid.

2. MINUTES

Vice President Botvinnik moved and President Beutelspacher seconded a motion to approve the minutes of the November 3, 2015 regular meeting. Motion passed with all "AYES".

3. MATTERS TO BE PRESENTED BY THE PUBLIC

None

4. UNFINISHED BUSINESS

A. ORDINANCE 50 PROJECTS

1. Job-07-D, Lynwood Glenview/Greenleaf Manor (Update)

Attorney Arena advised the Board that Greenleaf Manor sent the proposed edits for the Declaration of Restrictions indicating that he had reviewed them and accepted most but not all. Some discussion also ensued regarding an additional Ordinance #50 Deposit. The Board determined that an additional Ordinance #50 deposit in the amount of \$1,500.00 will be required by the District for the completion of the Declaration of Restrictions. Attorney Arena stated that he will advise Greenleaf Manor of the Board's decision.

2. Job-07-G, Glenstar Properties LLC (Update)

Attorney Arena stated that he contacted Attorney Bulmash regarding the status of the Declaration of Restrictions on the different properties, indicating that Attorney Bulmash provided him with the status indicating that some are prepared but not signed, and some of them are in draft mode. Attorney Arena stated that he was in the process of reviewing them to determine what other information is needed prior to finalization. Some discussion also ensued regarding additional Ordinance #50 deposit. Attorney Arena stated that he would determine any other costs relevant for this project, and advise the Board via e-mail within the next couple of weeks. Attorney Arena then stated that he needed to look at the complete parcel that constitutes the Glenstar properties and determine how it is subdivided and who is the current owner. Engineer Gewalt then stated that he

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has a survey and would provide Attorney Arena with what he has for this information. Attorney Arena also inquired whether there was one owner of the various parcels being rented out. Engineer Gewalt stated that he believes there is, indicating that they are land leases. Attorney Arena then requested that Administrator Reid provide him with any information pertaining to the Glenstar Properties

3. Job-08-E, 1615 N. Milwaukee (Update)

Engineer Gewalt stated that the final inspection by the MWRD has not been completed as of this date.

4. Job-10-F, 1655/1701 Milwaukee (Update)

Superintendent Ness stated that this project is complete. After some discussion ensued, the Board determined that this item can be closed.

5. Job-12A- North Branch (Update)

Vice President Botvinnik advised the Board that this project can be closed out.

6. Job 12D-Tapestry Glenview (Update)

Engineer Gewalt advised the Board that the MWRD has been signed on the Tapestry. Engineer Gewalt then stated that the Declaration of Restrictions still has to be completed indicating that he will provide Attorney Arena with all the necessary information for the completion of the Declaration of Restrictions. After some discussion ensued, the Board directed that Administrator Reid provide Attorney Arena with all the documents relevant to the Tapestry of Glenview in order for Attorney Arena begin in proceeding in preparing the Declaration of Restrictions.

7. Job 12E- Park Place Hotel (Update)

Engineer Gewalt advised the Board that the project is still open. Engineer Gewalt than stated that once construction is complete and operational he will get a list of all the fixtures in the building for the completion of the Restrictive Covenants.

8. Job 12F- Axley Place/3520 N. Milwaukee (Update)

Attorney Arena advised the Board that he spoke with the Attorney representing Axley Place who advised him that the form of the indemnity agreement was approved. However Axley Place is requesting clarification of what part of the facility was their property and which part of the facility was the Districts. Engineer Gewalt stated that he would provide Attorney Arena with the information. Attorney Arena then stated that he will attach the information as an exhibit to the indemnity agreement and prepare it for signature and finalization.

B. CURRENT AND ONGOING

1. Captains Quarters (Update by Attorney Arena)

Attorney Arena advised the Board that there is no further report at this time.

C. NEW BUSINESS

1. Review of 2016 Meeting Dates

Administrator Reid submitted to the Board the meeting schedule for the year 2016 for its review. Upon review, a motion was made by Vice President Botvinnik and seconded by President Beutelspacher to adopt and publish the meeting schedule for 2016. Motion passed with all "AYES".

5. ADMINISTRATORS REPORT

1. Accounts Receivable

Administrator Reid provided the Board a current listing of the District's Accounts Receivable report through November 30, 2015.

6. ENGINEERS REPORT

Engineer Gewalt stated that there was no report at this time.

7. PRESIDENTS REPORT

President Beutelspacher inquired as to how the District's audit was doing. Vice President Botvinnik stated that he had all the final documents for signature. Vice President Botvinnik also advised the Board that he was advised by Eder & Casella that the Audit amount would be a little extra from what was originally quoted because it should have been completed a while ago.

8. SUPERINTENDENTS REPORT

1. Buildings and Grounds

Superintendent Ness advised the Board that the regular maintenance of the lift stations had been completed. Superintendent Ness also advised the Board that Lilac sewer project is going well, and the H-Mart at Sanders & Milwaukee finally disconnected their two sump pumps from the District's sanitary sewer. Superintendent Ness also stated that he ordered a heater for the gutters at the Greenleaf Lift station, and will be meeting with the electrician on Thursday or Friday. President Beutelspacher also stated that the outside light at the Willow Lift Station does not turn off. Superintendent Ness stated that he will advise Berryman to check it out.

Superintendent Ness then inquired about the disconnect at 4611 Linden. President Beutelspacher stated that the machine was delivered and the project is ready to go. Superintendent Ness also advised the Board that he transferred \$45,000 out of the sewer user fee account into the District's CD account, and \$300,000.00 from the CD account to the District's checking account, and then

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\$300,000 from the District's checking account into the WINTRUST account.

9. Office Personnel and Procedures

None

10. FINANCIAL REPORT

Accountant Lockett advised the Board that a current financial report listing the current fund balances, and all invoices approved by the Board of Trustees and paid through November 30, 2015 will be provided by Accountant Lockett via e-mail once the Bank Accounts are reconciled for the month of November 30, 2015.

Accountant Lockett presented to the Board Levy Ordinance No. #234 for its review and adoption. President Beutelspacher opened the Public Hearing. There being no public present, President Beutelspacher closed the Public Hearing. Vice President Botvinnik moved and President Beutelspacher seconded a motion to approve Ordinance #234, "An Ordinance of the President and Board of Trustees of the Northfield Woods Sanitary District to Levy a Certain Amount of Monies for the Fiscal Year May 1, 2015 through April 30, 2016." Motion passes with all "AYES".

11. ADJOURNMENT

There being no further business to discuss, upon motion by President Beutelspacher and a second by Vice President Botvinnik, all present voting "AYE", the regular meeting was adjourned at 6:30 p.m.

CLERK