

OF THE BOARD OF TRUSTEES OF THE NORTHFIELD WOODS
SANITARY DISTRICT, COOK COUNTY, ILLINOIS
HELD ON TUESDAY, TUESDAY NOVEMBER 3, 2015 AT 3633 WEST LAKE AVENUE
GLENVIEW, ILLINOIS

1. ROLL CALL

The meeting was called to order at 5:00 p.m. by President Beutelspacher of the Northfield Woods Sanitary District. Upon Roll Call, the following Trustees were present.

ALEX BOTVINNIK

ALAN BEUTELSPACHER

Also present were Attorney David Arena, District Superintendent Frank Ness, and Accountant Michael Lockett. Absent was Clerk Wanda Reid.

2. MINUTES

Vice President Botvinnik moved and President Beutelspacher seconded a motion to approve the minutes of the October 6, 2015 regular meeting. Motion passed with all "AYES".

3. MATTERS TO BE PRESENTED BY THE PUBLIC

None

4. UNFINISHED BUSINESS

A. ORDINANCE 50 PROJECTS

1. Job-07-D, Lynwood Glenview/Greenleaf Manor (Update)

Attorney Arena advised the Board that Greenleaf Manor sent the proposed edits for the Declaration of Restrictions indicating that he had reviewed them and accepted most but not all. Some discussion also ensued regarding an additional Ordinance #50 Deposit. The Board determined that an additional Ordinance #50 deposit in the amount of \$1,500.00 will be required by the District for the completion of the Declaration of Restrictions. Attorney Arena stated that he will advise Greenleaf Manor of the Board's decision.

2. Job-07-G, Glenstar Properties LLC (Update)

Attorney Arena stated that he will contact Attorney Bulmash and have him provide him with all the information necessary for the completion of the Declaration of Restrictions.

3. Job-08-E, 1615 N. Milwaukee (Update)

Engineer Gewalt stated that he was still waiting for the MWRD permit.

4. Job-10-F, 1655/1701 Milwaukee (Update)

Superintendent Ness stated that he advised John Park that the grease traps for the Coffee shop and Subway were funneled into the Burger FI grease traps and suggested that he work something

out with Burger FI. After some discussion ensued, the Board determined that this item should be left on the agenda.

5. Job-12A- North Branch (Update)

Vice President Botvinnik advised the Board that he will instruct Administrator Reid to issue a check to Attorney Bulmash in order to close this job out.

6. Job 12C-Overland Pass (Update)

Engineer Gewalt advised the Board that this project is complete and can be closed out.

7. Job 12D-Tapestry Glenview (Update)

Engineer Gewalt advised the Board that this project is still open. Engineer Gewalt then stated that he still has not received the MWRD sign off indicating that once received he will forward it to President Beutelspacher for execution. Engineer Gewalt also advised the Board that the Declaration of Restrictions still has to be completed indicating that he will provide Attorney Arena with all the necessary information for the completion of the Declaration of Restrictions.

8. Job 12E- Park Place Hotel (Update)

Engineer Gewalt advised the Board that the project is still open. Engineer Gewalt then stated that once construction is complete and operational he will get a list all of the fixtures in the building for the completion of the Restrictive Covenants.

9. Job 12F- Axley Place/3520 N. Milwaukee (Update)

Attorney Arena advised the Board that he spoke with the Attorney representing Axley Place who advised him that the form of the indemnity agreement was approved, however did request clarification of what part of the facility was their property and which part of the facility was the Districts. Engineer Gewalt stated that he would provide Attorney Arena with the information. Attorney Arena then stated that he will attach the information as an exhibit to the indemnity agreement and prepare it for signature and finalization.

B. CURRENT AND ONGOING

1. Captains Quarters (Update by Attorney Arena)

Attorney Arena advised the Board that there is no further report at this time, indicating he will follow up on the matter before the next regularly scheduled meeting.

C. NEW BUSINESS

None

5. ADMINISTRATORS REPORT

1. Accounts Receivable

Administrator Reid was absent to provide the Board with a current Accounts Receivable report.

6. ENGINEERS REPORT

Engineer Gewalt stated that there was no report at this time.

7. PRESIDENTS REPORT

None

8. SUPERINTENDENTS REPORT

1. Building and Grounds

Superintendent Ness advised the Board that the regular maintenance of the lift stations had been completed. Superintendent Ness also inquired whether the Board was in agreement of transferring \$45,000 from the sewer user fee into the CD, and moving \$300,000.00 from the District's General Account into the WINTRUST account. The Board agreed to the transfers as discussed.

Some discussion also ensued regarding inspections of the District's sewer projects. After some discussion, the Board determined that Superintendent Ness can finalize inspections for the smaller jobs.

9. Office Personnel and Procedures

None

10. FINANCIAL REPORT

Accountant Lockett advised the Board that a current financial report listing the current fund balances, and all invoices approved by the Board of Trustees and paid through November 30, 2015 will be provided by Accountant Lockett via e-mail once the Bank Accounts are reconciled for the month of November 30, 2015.

Accountant Lockett then submitted to the Board a statement of monies paid by the District for the FYE 04/30/2015 for its review and approval. Upon review, the Board approved the Statement of Receipts and Disbursements for the FYE 04/30/2015, and directed that it be published in the December 2015 Glenview Announcements.

Vice President Botvinnik also stated that Eder & Casella requested additional information to complete the Districts Audit for the FYE 2014/2015. Vice President Botvinnik stated that he will advise Administrator Reid to provide Eder & Casella with the information necessary to complete the Districts Audit.

11. ADJOURNMENT

There being no further business to discuss, upon motion by President Beutelspacher and a second by Vice President Botvinnik, all present voting "AYE", the regular meeting was adjourned at 6:30 p.m.

CLERK